

# Washington, D.C. Tour Request Form

Congressional tickets are in high demand and unfortunately in low supply. We apologize in advance if we are unable to accommodate your request. We advise submitting requests at least **6 months** in advance of your planned trip. Please mail this form to Rep. Michael H. Michaud, 1724 Longworth House Office Building, Washington, D.C. 20515, or fax to (202) 225-2943. You can also call (202) 225-6306 for more information.

---

---

Name \_\_\_\_\_ Dates in D.C. \_\_\_\_\_

Address \_\_\_\_\_ Date departing ME \_\_\_\_\_

\_\_\_\_\_ Number in group \_\_\_\_\_

Phone (Work) \_\_\_\_\_ Phone (Home) \_\_\_\_\_

Email \_\_\_\_\_

**Please check the tours for which you would like our office to request tickets:**

### For Office Use Only

- The U.S. Capitol  
M-F at 10:00 or 2:00  
Limit 15 (staff-led)  
Limit 55 professional

Call up to one week in advance for students, or schedule for staff. Date Faxed: _____ 202-224-8406 Confirmed: Y ___ N ___ Date: _____ Time: _____
--

- The White House  
Tue-Sat at 7:45-10:30  
All White House requests must be made at least 1 month before requested tour date.

Fax up to 1 year in advance Date Faxed: _____ 202-546-2370 Confirmed: Y ___ N ___ Date: _____ Time: _____
--

Comments: \_\_\_\_\_

---

---

*Our Washington office will contact you via mail within 3 weeks of receipt of this form. Be advised that it takes approximately 2 weeks for mail to reach the Capitol. Tour confirmation will be mailed two weeks before your planned departure. In order to assist you better, please notify our office if you change your travel plans.*